

**Emily Griffith Opportunity School**  
**Colorado Refugee English as a Second Language Program**

**Volunteer Job Description: Classroom Tutor**

**Job Summary**

Volunteer tutors work with adult refugees who are learning the English language skills necessary for living and working in our community. The students are limited English speakers identified by the CRESL Program as needing intensive English instruction. Tutors assist the classroom instructor by working with individuals or small groups of students.

**Qualifications**

- Strong desire to improve the English language skills of recently arrived refugees
- Sensitivity to cultural differences
- Ability to tutor on a consistent basis for a minimum of four months
- Patience, understanding, and flexibility
- Fluency in English

**Responsibilities**

- Complete informal interview and classroom observation
- Complete training workshop offered at the school
- Tutor students on a regular basis
- Work closely with the classroom teacher and follow the teacher's directions for instruction of the students
- Notify the volunteer coordinator if you are unable to be present during your scheduled hours

**Contact**

**Marlene Dallas**

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